

K I M P O U N I V E R S I T Y

SPRING · SUMMER · AUTUMN · WINTER

GLOBAL LANGUAGE PROGRAM

UKP GLOBAL LANGUAGE CENTER

글로벌
언어
센터
개학

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김포대학교
KIMPO UNIVERSITY

GLOBAL LANGUAGE PROGRAM

CONTENTS

- 03 · Recruitment and Class schedule
- 04 · Required Documents and Application Process
- 06 · Tuition and Scholarship system
- 07 · Dormitory

I. Recruitment and Class schedule

1. Recruitment targets and application qualifications

- ▶ Those who have graduated from high school or higher or who have an equivalent educational background, or those who are expected to graduate from high school may apply 6 months prior to graduation

2. Recruitment and class schedule

Semester	Recruitment period	Course period
Spring	End of December	Early March ~ Late May
Summer	End of March	Early June ~ Late August
Autumn	End of June	Early September ~ Late November
Winter	End of September	Early December ~ Late February

* The above schedule may be changed according to the academic calendar

3. Class times

Class	Class Time (AM)	Class Time (PM)	Remarks
1	09:00~13:30	13:30~18:00	Global Language Program and K-Culture Experience Programs (4.5hours per day x 4days = 1week)
2			
3			
4			

* Class hours may be adjusted before the start of classes

* If the required number of participants is not met, then the class may not be opened

II. Required Documents and Application Process

1. Required documents

► When a student visa(D-4) is required (registration for the 4th semester only)

- ① **Global Language Program application form** [download](#)
- ② **Self-introduction letter** [download](#)
- ③ (High school graduation or higher) **1 original copy of the final school graduation certificate and transcript** (Original issued within the last 3 months)
- ④ **1 copy of the academic achievement certificate** (notarized original issued within the last 3 months)
 - * Final school graduation certificate and transcript that have been Apostilled, or by the Korean consulate in the country to which the school of origin belongs
 - * For Chinese degree holders, 2 copies of the original degree certification report issued by the Academic Degree Certification Center operated by the Ministry of Education of the People's Republic of China
 - * If the original document is issued in a language other than Korean or English, then a notarized translation must be submitted along with the original document
- ⑤ **1 copy of passport**
- ⑥ **2 photos** (3 × 4 cm, color, white background)
- ⑦ **Original or 1 copy of the certified bank balance More than \$10,000** (Proof of deposit for at least 6 months within 30 days of document issuance)
 - * Country where the original document is to be submitted: China, Vietnam, Mongolia, and Uzbekistan (other countries scan the original documents and submit copies)
 - * The term "original document" means an original (or notarized copy) issued by a school, bank, government office, etc., and copies are not recognized
 - * If the original document is issued in a language other than Korean or English, then a notarized translation must be submitted together with the original document
- Vietnamese nationals must deposit their study abroad expenses with a local bank in Korea and submit the original documents after receiving a "confirmation of deposit for study abroad expenses" (deposit period of 1 year)**
- ⑧ **1 copy each of parent's passport and ID card**
- ⑨ **1 copy of the family relationship certificate and birth certificate**
 - * For Chinese nationals, 1 copy of the family book(Hogubu) with both the student and his/her parents is required (if the student and their parents are not listed, then one additional copy of the original kinship certificate must be submitted)
- ⑩ **Parent's employment certificate**
- ⑪ **Parent's annual income certificate**
- ⑫ **Insurance Policy**
 - * If you are staying in Korea for longer than 6 months, then you are automatically enrolled in the Korean National Health Insurance system when 6 months have elapsed from the date of entry into Korea. The monthly premium is approximately KRW 45,000 (scheduled) (enforced on 2021.03)
 - * Therefore, it is mandatory to take out accident insurance for 6 months before acquiring the National Health Insurance (approximately KRW 120,000 for 6 months)
 - * If you do not wish to purchase accident insurance, then submit a copy of your home country's private insurance, which can be used in Korea for 6 months (based on the date of entry into Korea), or 1 copy of your Korean private insurance (written in Korean or English)
- Submission Period: After registration ~ within 1 week following the start of the program
- ⑬ **References** (may be required to submit documents as required)
- ⑭ **Proof document of blank period** (Chinese nationals only)
 - * If you are not a graduate of the current year, you must submit documents proving the gap year - following graduation, such as career experience and a certificate of attendance at a private institute
- ⑮ **Dormitory Admission Application** (if applicable)

► When a student visa(D-4) is not required

- ① **Global Language Program application form** [download](#)
- ② **Self-introduction letter** [download](#)
- ③ (High school graduation or higher) **A copy of the final school graduation certificate and transcript**
 - * If the document is issued in a language other than Korean or English, then a translation must be submitted together with the original document
- ④ **1 copy of passport**
- ⑤ **2 photos** (3 × 4 cm, color, white background)
- ⑥ **Insurance Policy**
 - * Submit a copy of your home country's private insurance, which can be used in Korea, a copy of your Korean private insurance, or one copy of the Certificate of Qualification Acquisition for the National Health Insurance (written in Korean or English)
 - Submission Period: After registration ~ within 1 week following the start of the program
- ⑦ **References** (may be required to submit documents as required)

► Submission instructions

- * After completing the application form, submit it in person, by mail, or by email before the application deadline (Submitted documents will not be returned)
- Additional documents may be requested during the document review process

2. Application Process**► If you are not a citizen of China, Vietnam, Mongolia, or Uzbekistan
(University issues standard admission permit)**

- ① **Send admissions documents**
 - * The tuition fees must not be included in the application form (Following the admission decision, notification will be provided of the method of tuition payment)
- ② **Notification of document screening acceptance**
 - * Notification of acceptance will be provided within one week following document review (However, if additional documents are required for visa issuance, then additional documents may be requested)
- ③ **Payment of tuition after receiving and confirming the tuition payment invoice**
- ④ **Issuance of standard admission letter and required documents**
(applicants request from the University)
- ⑤ **Visa issuance** (applicant visits their local embassy in the Republic of Korea with a visa number and passport for application and issuance)
- ⑥ **Purchase a ticket** (scan a copy of the ticket and send it to kukje@kimpo.ac.kr)
- ⑦ **Immigration (airport pickup) & admission procedures**

**► For Chinese, Vietnamese, Mongolian, and Uzbekistan nationals
(Obtain a visa from the Immigration Office of the Republic of Korea)**

- ① **Send admissions documents**
 - * Tuition fees must not be included in the application form. (Following the admission decision, notification will be provided of the method of tuition payment)
- ② **Notification of document screening acceptance**
 - * Notification of acceptance will be provided individually within one week following document review (However, if additional documents are required for visa issuance, then additional documents may be requested)
- ③ **Payment of tuition after sending and confirming the tuition payment invoice**
- ④ **Application for visa issuance** (processed by the University)
- ⑤ **Issuing and sending a visa number to the applicant** (when the visa is granted)
- ⑥ **Visa issuance** (applicant visits their local embassy in the Republic of Korea with a visa number and passport for application and issuance)
- ⑦ **Purchase a ticket** (scan a copy of the ticket and send it to kukje@kimpo.ac.kr)
- ⑧ **Immigration (airport pickup) & admission procedures**

III. Tuition and Scholarship system

1. Tuition

Application Fee	Application KRW 50,000
Tuition	Global Language Program (per semester) KRW 1,300,000

- ※ The application fee is absolutely non-refundable
- ※ The textbook fee is not included. (It is KRW 80,000 per semester)
- ※ The dormitory accommodation fee is separate
- ※ Tuition refund
 - Tuition refunds are processed according to the university's internal policy, considering the number of days attended and remaining

2. Scholarship

A scholarship for Kimpo University Admissions	1. When entering the Kimpo University, TOPIK level 4 reduces tuition by 30%, TOPIK level 5 reduces it by 40% 2. Exemption of admission fees for those who enter the Kimpo University 3. 20% reduction in tuition for those who graduated from the Global Language Center of Kimpo University
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- ※ The above scholarship is based on the 2026 school year, and the payment criteria is subject to change



IV. Dormitory

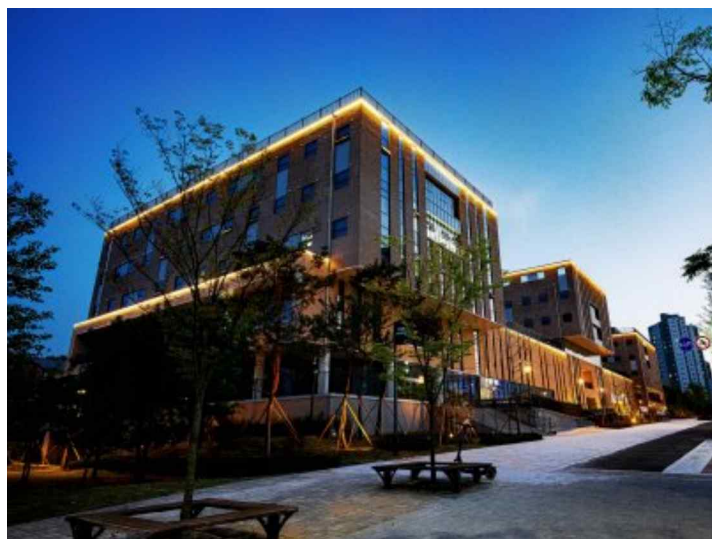
New Dormitory

- ▶ All new facilities
- ▶ New student community lounge, rooftop garden
- ▶ Bed, linens, closet, desk and chair are provided

Dormitory (for one semester)	×	Four semesters	+	Facility deposit (First time)	+
KRW 750,000				KRW 100,000	

Entrance fee (First time)	=	Total fee
KRW 60,000		KRW 3,160,000

- ※ This dormitory fee is based on four semester
- ※ Meals not included
- ※ Dormitory accommodation subject to change depending on the university's operational circumstances



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International Admissions
global.ukp.ac.kr



김포대학교

10078 Modamgongwon-ro 10, Gimpo-si
The Office of International Affairs TEL 031.999.4012 | kukje@kimpo.ac.kr